

MEMORANDUM OF UNDERSTANDING

BETWEEN

STATE UNIVERSITY OF NEW YORK AT COBLESKILL

STATE UNIVERSITY OF NEW YORK EMPIRE STATE COLLEGE

July 2020

I. General Statement of Purpose

This document establishes a formal Memorandum of Understanding for a pathway between: SUNY Cobleskill's **Bachelor of Science (BS) in Applied Psychology** and SUNY Empire State College's (SUNY Empire) **Master of Arts (MAT) in Adolescent Special Education** graduate degree program;

The purpose is to facilitate the admission of qualified SUNY Cobleskill Bachelor degree recipients into SUNY Empire's Master's degree program through **two pathways**:

- 1) **cross-registration of SUNY Cobleskill Bachelor students into 9 credits of SUNY Empire's graduate coursework** and
- 2) **jointly agreed upon accelerated Bachelor's to Master's pathway.**

II. Requirements and Terms

A. Cross-Registration Pathway

SUNY Cobleskill's **Bachelor of Science in Applied Psychology** degree program students who have successfully completed at least 75-credits of coursework, have a cumulative GPA of 3.0 or above, and have SUNY Cobleskill department chair and SUNY Empire's division chair approval may cross-register for up to 9 credits of SUNY Empire's **Master of Arts in Teaching in Adolescent Special Education** coursework from the following list:

- EDUC 6005 Introduction to the History of Special Ed Law
- EDUC 6010 Middle Childhood and Adolescent Development (MCAD)
- EDUC 6015 Exceptionalities: Individualizing Learning
- SPED 6025 Teaching and Learning Across the Contents: Methods I

B. Combined Bachelor to Master's Pathway

I. SUNY Cobleskill and SUNY Empire have jointly developed a BS-MAT pathway.

II. The combined Bachelor to Master pathway will adhere to the following principles:

1. SUNY Cobleskill students will be able to apply for the combined accelerated pathway program when they successfully complete **60-credits** of undergraduate coursework, including the prerequisite courses, which need to be completed with a grade of B or better. The prerequisite courses include 24 credits in Liberal Arts and Sciences and 30 credits in General Education requirements for New York State Certification, as outlined on the attached guide sheets.
2. Students must have earned a cumulative **GPA of 3.2** or above at the time of application to the accelerated pathway.
3. Students must submit official scores on either the Graduate Record Exam (GRE) or

Millers Analogy Test (MAT) at the time of application to the accelerated pathway.

4. Active SUNY Cobleskill students applying to the accelerated pathway will have the following standard admission requirements **waived**:
 - a. Application fee (excluding any processing fees applied by third party application vendors)
 - b. Application essay
 - c. Letters of recommendation
 5. In order to maintain standing in the accelerated pathway, students must maintain a **GPA of 3.0 or above** through completion of the Bachelor degree. Student who do not have a 3.0 GPA at the completion of the Bachelor will be dropped from the accelerated pathway. However, students who are dropped from the program may apply to the SUNY Empire graduate program through the traditional admissions process.
 6. Undergraduate students enrolled in the accelerated pathway will **cross-register for 12 credits of graduate coursework**, at the SUNY undergraduate tuition rate, at SUNY Empire during their junior and senior years. The four co-registered courses may include those identified in the relevant accelerated pathway schedule. These four courses will meet the requirements for four courses within the Bachelor program, per the attached guide sheets.
 7. Upon completion of the Bachelor's degree, students will matriculate with SUNY Empire as their home institution to complete the graduate master degree program portion of the accelerated pathway.
 8. Students will provide SUNY Empire with a final transcript listing degree posted and cumulative GPA for the Bachelor degree program.
 9. Students in the combined pathway will have both an undergraduate SUNY Cobleskill advisor and a graduate SUNY Empire advisor.
- C. **SUNY Cobleskill students will cross-register** in SUNY Empire graduate courses using the process outlined in the *Policy and Guidance: Cross Registration of Full-time Students* (attached.)
- D. SUNY Cobleskill and SUNY Empire will develop procedures for notification of the partner institution for any action taken by one institution that impacts a student's standing in either institution (e.g. violation of an academic or student conduct policy that results in probation or dismissal). All students in the combined pathway are subject to SUNY Empire's Teacher Professional Expectations Policy (attached). In addition, while information on student felony convictions are not collected at the time of application, such a conviction may prevent students from completing the field experience requirements of the program and obtaining certification by NYSED.
- E. **SUNY Cobleskill will collect payment from SUNY Cobleskill Bachelor students** cross registering into SUNY Empire's master's courses through either of this MOU's pathways and **share revenue** equal to the SUNY undergraduate tuition rate for each student-course enrollment with SUNY Empire.
- F. Per SUNY's 2013 cross registration guidance, SUNY Cobleskill, as the undergraduate home institution, will be responsible for packaging financial aid in accordance with federal and state agency requirements while students are matriculated undergraduates. SUNY Empire will be responsible for packaging financial aid in accordance with federal and state agency requirements once students have successfully completed their **Bachelor's** degree with SUNY Cobleskill and matriculated as graduate students with SUNY Empire.
- G. Any currently matriculated SUNY Cobleskill student or recent alumnus/a is eligible for a graduate

application fee waiver, if s/he applies to a SUNY Empire graduate degree or certificate program while matriculated in a SUNY Cobleskill Bachelor's Degree program or within one year of graduating from a SUNY Cobleskill bachelor's degree program. SUNY Empire will provide SUNY Cobleskill with an application fee waiver code. SUNY Cobleskill may disseminate the waiver code via intranet pages, email, or other modes of distribution that are accessible only to eligible students/alumni. SUNY Cobleskill students/alumni must enter the code upon submission of their online application for admission. The code cannot be applied at a later time.

III. Benefits and Advantages

- A. Admission to SUNY Empire's Master's degree program which prepares students for related professional careers.
- B. To attract qualified students to both institutions who wish to pursue a Master's degree which will prepare graduates with competencies needed for advanced positions in their field.

IV. Review and Revision of this Memorandum of Understanding


This agreement will be in effect for 5 years and may be renewed by entering into a new agreement. Should either party desire to terminate this agreement, notification will be given to the other party, in writing, no less than six months prior to the proposed date of termination. In the event of a termination of this agreement, each party agrees to offer the coursework required to teach out existing students for the time period indicated in the program discontinuation paperwork submitted to SUNY.

SUNY EMPIRE STATE COLLEGE


SUNY COBLESKILL



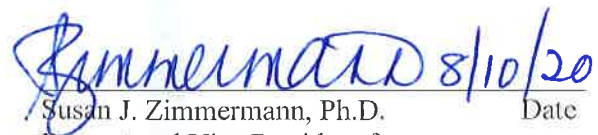
James Malatras, Ph.D. 09/01/2020
President Date



Marion A. Terenzio, Ph.D. 8/10/20
President Date



Meg Benke Ph.D. 8/13/2020
Provost and Executive Vice President Date
for Academic Affairs



Susan J. Zimmermann, Ph.D. 8/10/20
Provost and Vice President for Date
Academic Affairs

GUIDE SHEET
FOR
MEMORANDUM OF UNDERSTANDING PATHWAY
BETWEEN
I) STATE UNIVERSITY OF NEW YORK AT COBLESKILL
Bachelor of Science, Applied Psychology
AND

SUNY EMPIRE STATE COLLEGE
Master of Arts in Teaching, Adolescent Special Education

SUNY Undergraduate Program Schedule

Program/Track Title and Award: BS, Applied Psychology based on Cobleskill 2018-2019 Catalogue

- a) Indicate academic calendar type: [X] Semester [] Quarter [] Trimester [] Other (describe):
 b) Label each term in sequence, consistent with the institution's academic calendar (e.g., Fall 1, Spring 1, Fall 2)
 c) Name of **SUNY Transfer Path**, if one exists: See Transfer Path Requirement Summary for details
 d) Use the table to show how a typical student may progress through the program; copy/expand the table as needed. Complete all columns that apply to a course.

Term 1: Fall 1			Term 2: Spring 1			Term 3: FALL 2			Term 4: SPRING 2								
Course Number & Title	Cr	GE R	LA S	Maj	TPa th	New	Co/Prereq	uisites	Course Number & Title	Cr	GE R	LA S	Maj	TPa th	New	Co/Prereq	uisites
ENGL 101 Composition I	3								ENGL 111 Fund Speech Comm	3							
MATH 101 College Algebra	3								PSYC 221 Child Psych	3							
PSYC 111 Gen Psychology	3								Arts elective	3							
Humanities elective	3								Western Civ elective	3							
American History elective	3								Social Science elective	3							
FFCS 101 Found for College Success	1								World Civ elective	3							
Term Total Credits	16								Term credit totals:	18							
Term 1: Fall 1			Term 2: Spring 1			Term 3: FALL 2			Term 4: SPRING 2								
Course Number & Title	Cr	GE R	LA S	Maj	TPa th	New	Co/Prereq	uisites	Course Number & Title	Cr	GE R	LA S	Maj	TPa th	New	Co/Prereq	uisites
PSYC 231 Social Psych	3								PSYC 222 Adol Psych	3							
MATH 125 Statistics	3								BIOL 159 Hum An & Phys II	2							
World Civ elective	3								BIOL 159X Hum An & Phys II lab	1							
Social Science elective	3								Social Science electives	6							
BIOL 158 Hum An & Phys I	2								Foreign Language	3							

Green highlight = SUNY ESC MAT in Adol SpEd course

Yellow highlight = NYSED Gen Ed

Pink highlight = NYSED Lib Arts & Sci